

***A New Business Online Banking Experience is Coming!***  
***Launch Date: October 23, 2019***  
***Action Required!***

Dear \_\_\_\_\_

BankPlus is excited to announce we will be transitioning to a new, enhanced business online banking system on **October 23, 2019**. In order to ensure the conversion goes smoothly, we need you to validate both the email address and phone number we have on file for you (shown below). The email on file will be used to send you a temporary User ID and Password. The phone number on file will be required to provide a one-time security code for your initial login. ***It is important that both pieces of information are correct in order to avoid service interruption on October 23<sup>rd</sup>.***

**EMAIL ADDRESS:**

**PHONE NUMBER:**

If either the **EMAIL ADDRESS** or **PHONE NUMBER** listed above is incorrect, please follow the steps below to update:

**UPDATING EMAIL ADDRESS:**

1. Login to Business Online Banking
2. Select the Administration Tab
3. Select Change Email Address located under the My Profile heading
4. Enter and Confirm New Email Address
5. Click Update

**UPDATING PHONE NUMBER:**

1. Login to Business Online Banking
2. Select the Email Option located in the upper right hand corner
3. Send a secure email containing the correct phone number  
*Please note: The phone number on record cannot contain an extension*

More details regarding the transition to the new online banking system will be coming soon.

If you have any questions, please contact [ebankplus@bankplus.net](mailto:ebankplus@bankplus.net).

Thank you for your business and continued trust in BankPlus. We look forward to this opportunity to better serve your business banking needs.

Sincerely,

BankPlus

