

Make every day easier with our
new and improved

BUSINESS ONLINE BANKING EXPERIENCE

SEAMLESS | INTUITIVE | FLEXIBLE | SCALABLE

Prior to the launch of our new online banking system on October 23, 2019, we will need all company administrators to validate the email address and phone number that we currently have on file. The email on file will be used to send you a temporary User ID and Password. The phone number on file will be required to provide a one-time security code for your initial login. ***It is important that both pieces of information are correct in order to avoid service interruption on October 23rd.***

VALIDATING AND UPDATING EMAIL ADDRESS

1. Login to Business Online Banking
2. Select the Administration Tab
3. Select Change Email Address located under the My Profile heading
4. Enter and Confirm New Email Address
5. Click Update

The screenshot displays the BankPlus Administration interface. At the top, the BankPlus logo is visible with the tagline "It's more than a name. It's a promise." Below the logo, there are three tabs: "Administration", "Account Activities & Reporting", and "Payments & Transfers". The "Administration" tab is selected, and a red arrow points to it. Under the "Administration" tab, there are three main sections: "Manage Users", "Manage Company", and "My Profile". The "My Profile" section is selected, and a red arrow points to the "Change Email Address" option. To the right of the main interface, a "Change Email Address" form is shown. The form has the following fields: "Current Email Address" (pre-filled with "kimpittman@bankplus.net"), "New Email Address" (empty text input), and "Confirm Email Address" (empty text input). At the bottom of the form, there are two buttons: "Update" and "Reset".

VALIDATING AND UPDATING PHONE NUMBER

1. Login to Business Online Banking
2. Select the Email Option located in the upper right hand corner
3. Send a secure email containing the correct phone number
Please note: The phone number on record cannot contain an extension